

# ISMND 2026 Abstract Submission Instructions

To ensure a smooth submission process for **ISMND 2026 Hong Kong**, please review the following information and have all required details ready before starting the submission process.

## Account Creation & Login

Before submitting, you must have a registered account on the ISMND portal.

- **New Users:** Click "**REGISTER**" to create a new account. You will need to provide your title, full name, email address, and a password of at least 8 characters.
- **Verification:** A verification code will be sent to your email to activate your account.
- **Existing Users:** If you have already registered, use the "**LOGIN**" link with your registered email and password.

## 1. Personal Information

You must complete your profile with the following details:

- **Professional Details:** Position/Title, Organization/Institution
- **Education:** Highest degree obtained and the year it was obtained.
- **Contact/Location:** Full mailing address including City, State/Province, and Country.
- **ISMND Membership:** Indicate if you are an active ISMND member.  
**Note:** You must hold a 2026 membership to receive the preferred member rate for ISMND events.

## 2. Abstract Information

The submission form requires specific details regarding your research:

- **Presentation Method:** Choose between **Poster Presentation** or **Short Talk**.
- **Title of Abstract:** Enter the full title of your work.
- **Authors:**
  - **Presenter:** Name and email of the presenting author.
  - **Co-authors:** You may add up to 20 co-authors, including their names and institutions.
- **Categorization:** Provide abstract keywords and select relevant research topics from the dropdown menu (Biochemistry & Protein Structure; Neuronal Cell Biology; Neuro-Immune Interactions; Lipid & Glial Biology; Multi-Omics & Genetics; Biomarkers & Circulating Factors; Therapeutic Development).

## 3. Abstract Text Structure

Your abstract must be broken down into the following specific sections:

- **Background:** Introduce the rationale and importance of the work.
- **Methods:** Describe the approach and experimental procedures.
- **Results:** Summarize the key findings.
- **Conclusions:** Explain the main conclusions and implications of the results.

In total, you may not exceed 2,000 characters (not including spaces).

- **Supporting Imagery:** You may upload **one** image file (JPG or PNG) to support your abstract, with a maximum size of **5MB**.

## 4. Travel Fellowship & Assistance

- **Travel Fellowship:** Active Student and Post-doc members can indicate their interest in the **ISMND 2026 Travel Fellowship Award**.
  - Awards consist of **\$500 USD** (for Oceania and the Asia region) or **\$1,000 USD** (outside Oceania and the Asia region) that will be distributed via a reimbursement mechanism for travel-related costs
- **ADA Assistance:** Indicate if you require any Americans with Disabilities Act (ADA) assistance when presenting.

## **Review and Submission**

1. **Preview:** You will be able to preview all entered personal information, contact details, and abstract details before final submission.
2. **Confirm & Submit:** Once you click "**SUBMIT**", no further changes will be allowed.
3. **Confirmation:** You will receive a confirmation email with a **Submission ID** stating that your abstract is "Under Review."
4. **Notification:** Final approval or rejection notifications will be issued via the portal and email.